



Tips for Choosing Medical Colleagues and Co-Workers to Complete Questionnaires

When selecting medical colleagues and co-workers to complete your NSPAR questionnaires, it is important to choose people who know you well enough to give credible and informed feedback. It is also important to choose people whose feedback you value and respect. Attempt to choose a cross-section of people if possible. Your goal is to have an honest review that enables you to take action on quality improvement and practice enhancement.

It is also important to select colleagues and co-workers who have sufficient professional contact with you to have some knowledge of your practice.

- Your contact with the person can be face-to-face, or by phone, letter, fax, or e-mail.
- You should have had repeated professional contact with the person over time, giving you the sense that you have developed a working relationship.

Medical colleagues:

- Using the above guidelines, try to select a cross-section of peer colleagues within your office, community and district; others who know your practice; and specialists to whom you refer regularly.

Non-physician co-workers:

- Using the above guidelines, try to select a cross-section of co-workers with whom you have the most regular contact; e.g., office or clinic staff, nurses, pharmacists, social workers, physiotherapists, lab and X-ray technicians, and other health professionals with whom you work or share patients.